



# Town of Summerfield – Council Agenda

Summerfield Community Center

December 11, 2012 | 6:30PM | 5404 Centerfield Road

Town Council: Mayor Mark E. Brown

Mayor Pro-Tem Dena Barnes

Alicia Flowers

Dianne Laughlin

Elizabeth McClellan

John W. Wray, Jr.

Valarie Halvorsen (Clerk)

Scott Whitaker (Manager)

1. Call to order
2. Invocation
3. Pledge of Allegiance
4. Introductions
5. Consent agenda:
  - A. Meeting agenda
  - B. Adoption of open and closed session minutes for 11/13
  - C. Financial report
6. Announcements
7. Public comments (*limited to 5 minutes per speaker*)
8. Committee/event reports (*limited to 5 minutes each*):
  - A. Finance
  - B. Historical
  - C. Public Safety
  - D. Summerfield Christmas Tree Lighting
9. Audit report presentation from Rouse, Rouse, Penn & Rouse, LLP
10. Public hearing/action regarding rezoning case #04-12 R (applicant: Tolin Properties, Inc. and David and Teresa Tolin; location: 7418 and 7419-7467 Strader Rd.)
11. Business from Town Manager:
  - A. Introduction of Parks and Recreation Manager Jeff Goard
  - B. Designation of new check signer
  - C. Revision of O-2009-003 Ordinance Establishing Founders' Day Committee
  - D. Appointment of 2013 Founders' Day Committee members
  - E. Adoption of Continuity of Operations Plan (COOP)
  - F. Update of Development Ordinance rewrite
  - G. Budget amendment for interim planning
  - H. Reports, updates, or comments
12. Business from Mayor and Council:
  - A. Discussion of Brookbank Road property/proposed Armfield park
  - B. Reports, updates, or comments



December 11, 2012 agenda continued

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13. Closed session:

- A. to instruct the public body's staff or negotiating agents concerning the price and other material terms concerning real property or material terms of an employment contract as provided under NCGS 143-318.11(a)(5)
- B. to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual employee as provided under NCGS 143-318.11(a)(6)

14. Other business (as needed)

15. Adjourn or recess

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**Reminders:**

- *Any topic to be considered for the agenda should be submitted to Town Hall by 5:00pm on Monday, one week before the council meeting.*
  - *The table at the front of the meeting room contains items related to official town business, including agendas, public information, and sign-up sheets for public comments and public hearings.*
  - *The table in the kitchen area may contain citizen-distributed information.*
  - *Please turn off cell phones and other electronic devices.*
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**Committee meetings and events:**

- December 11      11:00am      Senior Program (Center UMC)
  - December 17      7:00pm      Zoning Board (Community Center)
  - December 19      5:00pm      Public Safety Committee (Fire Station)
  - December 20      10:00am      Senior Program (Summerfield UMC)
  - December 20      6:30pm      Board of Adjustment (Community Center)
  - December 24-25      Christmas holidays – *Town Hall closed*
  - December 27      7:00pm      Historical Committee (Town Hall)
  - January 1, 2013      New Year holiday – *Town Hall closed*
  - January 8      11:00am      Senior Program (Center UMC)
  - January 8      6:30pm      Town Council meeting (Community Center)
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