



Town Hall: POB 970, 4117 Oak Ridge Road, Summerfield, NC 27358
 ph: 336-643-8655 / fax: 336-643-8654 / www.summerfieldgov.com

C O U N C I L M I N U T E S J A N U A R Y 1 2 , 2 0 1 6 , 6 : 3 0 P M , S F D C O M M U N I T Y C E N T E R

The meeting was called to order at 6:30pm by Mark Brown. The invocation was led by Linda Southard, followed by the Pledge of Allegiance. The following were present:

Council

Mark Brown, Mayor
 Dena Barnes, Mayor Pro-tem
 Mike Adams (excused absence)
 Dianne Laughlin
 John O'Day
 Reece Walker

Staff

Scott Whitaker, Town Manager
 William Hill, Town Attorney
 Katrina Whitt, Finance Officer
 Valarie Halvorsen, Town Clerk

Laughlin motioned to excuse Adams, seconded by Barnes, which carried unanimously.

CONSENT AGENDA

Whitaker suggested replacing agenda item 8. E. *Vineyards trail property and maintenance* with *Trail standards for A&Y connections*.

Barnes motioned to approve the consent agenda as amended, including the meeting agenda, minutes for 12/8, financial report, and SAP new entrance road development agreement (CON-2016-001). The motion was seconded by O'Day and carried unanimously.

ANNOUNCEMENTS

Whitaker stated there were openings on the Finance, Historical, and Public Safety committees and that an alternate was needed for Board of Adjustment.

PUBLIC COMMENTS

Christa Miller of 7071 Toscana Trace, Vineyards homeowners association vice president, expressed disappointment that the Vineyards trail agenda item has yet to be resolved and asked that council adhere to the original easement agreement and share the cost of trail repair.

Dwayne Crawford of 1106 NC-150 West stated approval by outside authorities was imminent for algae remediation of the Polo Farms water point.

Jenna Daniels of 2892 Sandy Cross Road, Reidsville, stated she was not speaking on behalf of the Summerfield Fire Department and discussed the following: her feeling that it is disrespectful and ignorant to suggest, via a public forum [not affiliated with the town], that Fire Chief Johnson's lack of attendance at Public Safety Committee meetings was indicative of a lack of concern about public safety issues; that Johnson had been misrepresented; and that incorrect and misleading information had been disseminated via the same public forum and by a committee member regarding water and fire protection recommendations.

Council: Mayor Mark Brown, Mayor Pro-tem Dena Barnes, Mike Adams, Dianne Laughlin, John O'Day, Reece Walker Manager: Scott Whitaker

Staff: Jeff Goard (P&R Mgr.), Cheryl Gore (Mgr. Asst./Events Coord.), Valarie Halvorsen (Clerk), Julie Reid (Planner), Katrina Whitt (Finance Officer)



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COMMITTEE / EVENT REPORTS

- A. **Finance:** Whitt stated the 1/11 meeting was canceled; the next meeting would be 2/15.
- B. **Historical:** Southard stated the next meeting would be 1/28; the committee continues to interview veterans.
- C. **Public Safety:** Crawford said the committee met 12/16 and discussed emergency shelters (concluding there is not a need to add a third shelter location at this time) and upcoming emergency services training opportunities; the annual committee report due this month will be delivered to the clerk by 2/15.
- D. **Trails and Open Space:** Jane Doggett stated the committee did not meet in December; the next meeting would be 1/27 during which they will continue to explore potential open space and trail locations.

BUSINESS FROM TOWN MANAGER

- A. **Piedmont Triad Regional Council (PTRC) delegate appointment:** Barnes motioned to appoint Brown as the PTRC delegate, seconded by Walker, which carried unanimously.
- B. **Founders' Day Committee appointments (new):** O'Day motioned to appoint Stephanie Doyle, seconded by Walker, which carried unanimously. Barnes motioned to appoint Walker as an ex-officio member, seconded by O'Day, which carried 3 to 0 (Walker abstained).
- C. **FY2016-17 budget calendar:** By consensus, approval of the calendar dates would be considered during the 2/9 council meeting.
- D. **Council strategic planning retreat:** Whitaker stated the recommendation was to meet Friday, 2/5, 4:30pm-7pm and Saturday, 2/6, 8:30am-3pm at the Piedmont Triad Regional Council facility in Kernersville; Matt Reece will facilitate. Brown stated his hope for the retreat was to get a clearer vision of the town's future regarding planning for future years. Barnes' goal was to plan budget priorities for this year and future years, and for council members to get to know each other better in order to work well as a team. By consensus, the Saturday start time was changed to 9am instead of 8:30am.
- E. **Trail standards for A&Y connections:** Whitaker stated a goal to draft a standard for trails feeding into the A&Y Greenway (greenway standards are already set by NCDOT) with input from Trails and Open Space Committee as well as outside agencies such as the MPO; these standards will be incorporated into the updated Development Ordinance. By consensus, council directed manager to move forward with developing trail standards for A&Y connections.
- F. **Water and fire protection study:** Whitaker stated \$9,500 was budgeted for the study; the proposed contract with The Wooten Company is for \$8,900. Following brief discussion, Barnes motioned to approve CON-2016-002 Water & Fire Protection Study Contract, seconded by Walker, which carried unanimously.
- G. **PS Committee's recommendation (support letter re: water resources):** Brown acknowledged receipt of a letter recommended by the Public Safety Committee "expressing support for County action to remediate and improve fire protection water resources within the Summerfield Fire Protection District"; Brown stated council would take the matter under advisement.

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- H. Reports, updates, or comments:** Whitaker reported the following: he was expecting a proposal for planning services later in the week; Stewart would have an A&Y design survey next month; NCDOT was working on the proposed speed limit reduction in the historic intersection area; the Urban Archery hunting season was underway; and Summerfield was named the "8th happiest town in NC" by HomeSnacks website.

BUSINESS FROM MAYOR AND COUNCIL

- A. Founders' Day 2016 venue:** Following discussion about safety concerns and pros/cons of each location, Laughlin motioned to move the ride/vendor portion of the event from SAP back to the Summerfield Road area. The motion was seconded by Barnes and carried unanimously.
- B. Public Safety Committee issue:** Brown read a statement noting that recent actions by a committee member resulted in the committee not functioning well in terms of its charge to "collaborate with public safety-related agencies," resulting in a strained relationship with external agencies. Following brief discussion, Barnes motioned to remove Don Wendelken from the Public Safety Committee, seconded by Laughlin, which carried unanimously.

CLOSED SESSION

Barnes motioned to enter into closed session at 7:47pm to instruct the public body's staff or negotiating agents concerning the price and other material terms concerning real property as provided under NCGS 143-318.11(a)(5). The motion was seconded by Walker and carried unanimously.

Barnes motioned to return to open session at 8:24pm, seconded by Walker, which carried unanimously.

With no further business, a motion was made at 8:24pm by Walker to adjourn. The motion was seconded by Barnes and carried unanimously.

Mark Brown, Mayor

Valarie R. Halvorsen, Town Clerk

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