



C O U N C I L M I N U T E S N O V E M B E R 1 0 , 2 0 1 4 , 6 : 3 0 P M , S F D C O M M U N I T Y C E N T E R

The meeting was called to order at 6:30pm by Tim Sessoms. The invocation was led by Linda Southard, followed by the Pledge of Allegiance. The following were present:

Council

Tim Sessoms, Mayor
Dena Barnes
Mike Adams
Alicia Flowers
Elizabeth McClellan

Staff

Scott Whitaker, Town Manager
Torin Fury, for William Hill, Town Attorney
Katrina Whitt, Finance Officer
Valarie Halvorsen, Town Clerk
Jeff Goard, Parks & Recreation Manager

Barnes motioned to formally excuse Laughlin, seconded by Adams, which carried unanimously.

CONSENT AGENDA

Whitaker pointed out that an additional sentence had been added to the 10/14 minutes draft.

Barnes made a motion to approve the consent agenda, including the meeting agenda, open (as amended) and closed session minutes for 10/14, and the financial report. The motion was seconded by McClellan and carried unanimously.

ANNOUNCEMENTS

Whitaker stated that the Christmas tree lighting event would be 11/22 at 5:30pm at Summerfield Athletic Park.

PUBLIC COMMENTS

Dwayne Crawford of 1106 NC Highway 150 West spoke about his application for the Public Safety Committee.

Adrian Williamson of 3901 Lewiston Road spoke of expenses associated with town-owned properties and felt the town should sell currently-owned property rather than purchasing more.

Elizabeth Ingram of 3301 Tanner Court said Sunday's event honoring veterans was impressive and thanked Sessoms for his speech.

COMMITTEE / EVENT REPORTS

- A. **Finance:** Whitt said the committee did not meet in October and would not meet in November.
- B. **Historical:** Linda Southard said the committee continued discussion about projects for the coming year, including placing historical markers around Summerfield. Elizabeth Ingram discussed committee efforts regarding the Bugler Boy monument area.
- C. **Public Safety:** Whitaker said committee members had attended training on operating the town-owned generator and said the committee would bring a recommendation forward soon

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regarding the improvement of fire protection as requested. Sessoms thanked Crawford for the offer of his truck to transport the generator if needed.

- D. Trails and Open Space:** Jane Doggett said the committee was continuing to weigh trail options and hoped to have a recommendation soon. The next meeting would be 11/20 at 6pm at Town Hall; the regularly scheduled meeting date was changed due to the Thanksgiving holiday. Flowers asked that the minutes be amended to add Carrie Spencer as a guest.

FREE LITTLE LIBRARY PRESENTATION FROM HARRISON CHURCH

Harrison Church described the design process, construction, installation, and solicitation of book donations and funds to purchase materials related to his Eagle Scout project. The finished project had been mounted in a convenient location near the SCP playground bathrooms. Council thanked Church for his successful community contribution.

BUSINESS FROM TOWN MANAGER

- A. Council retreat Q&A with Darren Rhodes from NC Dept. of Commerce:** Whitaker introduced Darren Rhodes of the NC Department of Commerce's Rural Development and Community Planning division. Rhodes was selected to lead the 1/24 strategic planning retreat and communicated his role to facilitate productivity. He had requested earlier that Council members relay individual retreat goals and objectives to help with planning the retreat agenda.

Council members shared what they felt would make a successful retreat and what they would like to accomplish and/or explore, which included: clarification about strategic planning; roles and responsibilities within a Council-Manager form of government; expected behaviors of Council members; development of a more unified town vision with a 5-, 10-, and 15-year horizon that's based on the Comprehensive Plan; review of the Comprehensive Plan's major tenets; a better understanding of each member's goals; coming year priorities; a more proactive (vs. reactive) governing approach; how to budget in keeping with the vision; open and straightforward sharing of ideas through the lens of a limited-services government; and consensus as to whether the town should seek to remain rural and unique.

Rhodes said the retreat should help Council function more effectively, help with the creation of a vision, and provide clear and reasonable expectations with members participating and communicating well. Rhodes and Whitaker would be working together to devise an agenda.

- B. Rhondan Rd. paving and right-of-way agreement:** Whitaker stated NCDOT contacted him and suggested paving an unpaved section of Rhondan Road with funds they have available for secondary road paving. NCDOT requires buy-in from all 5 affected property owners, one of which is the town. Flowers made a motion authorizing Whitaker to execute the agreement with NCDOT for Rhondan Road improvements contingent upon agreement of all other affected property owners. The motion was seconded by Adams and carried unanimously.
- C. Public Safety Committee vacancy:** Whitaker stated there were multiple openings on the committee, that Dwayne Crawford was the only applicant and had been interviewed, and he had attended committee meetings and generator training. Barnes and Flowers noted Crawford was well qualified. Adams motioned to appoint Crawford to the Public Safety Committee, seconded by Flowers, which carried unanimously.

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- D. Finance Committee vacancy:** Whitaker stated there was one opening on the committee and four applicants, all of whom had been interviewed by Barnes and Flowers. Barnes and Flowers felt all have excellent qualifications and recommended Vicky Bridges as the best fit for the committee. Adams agreed all the candidates were well qualified and Sessoms said it was exciting to have so many excellent candidates. Flowers motioned to appoint Vicky Bridges to the Finance Committee, seconded by Barnes, which carried unanimously. Sessoms thanked Barnes and Flowers for their subcommittee service.
- E. Reports, updates, or comments:** Whitaker reported on the 11/10 TCC meeting adding that 220 and I-73 were currently both scheduled for completion December 2016 and the 220 traffic migration between lanes was expected in spring or summer 2015; the audit report would be presented at the December council meeting and Whitaker relayed that the auditor had only experienced three instances within 54 years in which towns did not require adjusting entries, two of which occurred in Summerfield. Whitaker thanked staff, particularly Whitt, and leadership for implementing solid policies, procedures, and controls.

BUSINESS FROM MAYOR AND COUNCIL

- A. Veterans Day proclamation:** Sessoms read the proclamation and spoke of Sunday's event, noting that one veteran in attendance was 99 years old. Sessoms asked all to find and thank a veteran for his or her service.
- B. Reports, updates, or comments:** Barnes attended the 11/10 MPO meeting.

CLOSED SESSION

McClellan motioned to enter into closed session at 7:31pm to instruct the public body's staff or negotiating agents concerning the price and other material terms concerning real property as provided under NCGS 143-318.11(a)(5). The motion was seconded by Barnes and carried unanimously.

Barnes motioned to return to open session at 8:24pm seconded by McClellan which carried unanimously.

With no further business, a motion was made at 8:24pm by McClellan to adjourn. The motion was seconded by Barnes and carried unanimously.



Tim Sessoms, Mayor



Valarie R. Halvorsen, Town Clerk