

Founders' Day Committee reappointments

Attachment(s): no

MEETING DATE: SEPTEMBER 13, 2016

STAFF COMMENTS / RECOMMENDATION:

The Consolidated Committee Ordinance dictates the following related to the committee:

- **Purpose:** "Advises to produce an annual public event celebrating the original founders of the community of Bruce's Crossroads, which later became the community of Summerfield, as well as celebrating the residents who worked diligently to incorporate the community in 1996."
- **Membership:** "...shall include nine to eleven members comprised of the following: Town Manager, a Town Manager designee, Finance Officer, Mayor, and five to seven residents. Ex-officio membership may be granted to a designated representative of any stakeholder group approved by Council, but does not count toward the eleven-voting-member maximum."
- **Membership qualifications:** "Knowledge of and interest in event planning, parade planning, entertainment, food vending, fundraising, or other similar knowledge; professional experience in one or more of these subject areas."
- **Duties and responsibilities:** "Develop a program to honor the founding of Summerfield through an annual public event and/or parade; serve as advocates to the community and to the Council in promoting Summerfield; supervise activities of the event to ensure attendees' public safety; seek fundraising opportunities to defer or defray event costs; encourage the public to attend and participate in Founders' Day through advertising, promotions, and volunteer opportunities; maintain fiscal responsibility in all actions; provide a collaborative effort in the accomplishment of town goals."

Those listed below have expressed interest in volunteering and appropriate applications and documentation materials are on hand. The recommended slate for 2017 includes:

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|---|---|
| 1) Scott Whitaker (Mgr.) | 8) Linda Southard (served last year, resident) |
| 2) Cheryl Gore (Mgr. designee) | 9) Jeff Goard (Parks & Rec. Mgr., ex-officio) |
| 3) Dee Hall (Finance Officer) | 10) Valarie Halvorsen (Clerk, ex-officio) |
| 4) Mark Brown (Mayor) | 11) Kelly O'Day (served last year, resident, ex-officio) |
| 5) Stephanie Doyle (served last year, resident) | 12) Reece Walker (served last year, Council, ex-officio) |
| 6) Ben Oldham (served last year, resident) | 13) Lt. Fred Antonelli (served last year, Sheriff dept. rep.) |
| 7) Ann Powell (served last year, resident) | 14) Jenna Daniels (served last year, fire dept. rep.) |

The slate above would provide one less than the minimum number of needed residents (4 of the 5 needed). The desire is to start the 2017 planning process sooner and September is the target date. The recommendation is to appoint the slate above and to recruit at least one more resident member.



AGENDA ITEM



Town Hall: POB 970, 4117 Oak Ridge Road, Summerfield, NC 27358

ph: 336-643-8655 / fax: 336-643-8654 / www.summerfieldgov.com

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



Historical Committee appointment (new)

Attachment(s): yes

MEETING DATE: SEPTEMBER 13, 2016

STAFF COMMENTS / RECOMMENDATION:

Janet Thornburg has recently applied for a volunteer position on the Historical Committee. She is not a resident and is applying as an ex-officio member. Relevant sections of the Consolidated Committee Ordinance include:

HC Purpose: "Advises regarding the town's heritage and promotes the preservation and restoration of historically-relevant buildings, properties, and other significant resources per Policy Area 11: Historic Preservation of the Comprehensive Plan; oversees Town Hall's museum."

Appointment and terms for all committees:

- "Applications for committee membership shall be forwarded by the Town Clerk or Town Manager to a Town Council subcommittee consisting of the Mayor Pro-Tem and a designated Council member. The subcommittee shall evaluate and/or interview each applicant in a timely manner and make an appointment recommendation to Council. Committee members serve solely at the pleasure of Council and it shall make all appointments."
- "Each member may serve concurrently up to three, two-year terms (six years total)."
- "A non-resident of the town may only be appointed in limited instances as an ex-officio member when Council presumes the service to be especially beneficial for the committee or town. At the Council's pleasure, the ex-officio member could have either limited-term membership or the same terms available to resident members (up to three, two-year terms)."

HC membership: "...shall include seven to nine residents (excluding ex-officio membership). Ex-officio membership may be granted to a designated representative of any stakeholder group approved by Council, but does not count toward the nine-voting-member maximum."

HC qualifications: "Knowledge of and interest in history, heritage, culture, architecture, or historic preservation; professional experience in one or more of these subject areas."

HC duties and responsibilities: "Research places of historic or archaeological value and encourage historic preservation; identify and recommend historic landmarks to Council; protect historical buildings and assets from neglect, deterioration from the elements and development; protect and build onto the Summerfield National Historic District to share with others and future generations; collaborate with other organizations to help achieve the overall purpose of the committee; submit an annual committee budget; provide educational opportunities to share Summerfield history and heritage."

Definition of "ex-officio": "either a resident or non-resident appointed to a serve and offer input to the committee who doesn't have the full rights and privileges to vote on committee matters."



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NOTES:

TOWN COUNCIL COMMENTS / ACTION:





A&Y Greenway (south) crossing at US-220

Attachment(s): no

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STAFF COMMENTS / RECOMMENDATION:

The will be a continuation of the August Council discussion about the proposed greenway alignment in relation to US-220.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



Unsealing of closed session minutes

Attachment(s): no

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STAFF COMMENTS / RECOMMENDATION:

Per NCGS, public bodies must keep full and accurate minutes of all official meetings, including closed sessions. Statutes allow minutes to be withheld from public inspection when disclosure would frustrate the purpose of the closed session. The town attorney annually reviews closed session minutes to determine what can be opened/unsealed.

Mr. Hill's office is currently reviewing these minutes and will provide these for Council review, if time allows. (The item might be removed from the agenda.)

NOTES:

TOWN COUNCIL COMMENTS / ACTION:
